



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

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Secretary-Cabinet Representative

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Roy Foushee, R.S.
Committee Chair

The Meeting of the Registered Sanitarian Examining Committee was called to order by chair Roy Foushee on November 3, 2009.

Those in attendance were:

Roy Foushee	Central Area Director-Chair
Dan Troutman	East Area Director
Juli Conner	West Area Director
Guy F. Delius	Cabinet's Representative-Secretary

The Committee reviewed the minutes from the previous meeting.

Motion to approve the minutes by Juli Conner.

Seconded by Dan Troutman.

In Favor 3.

The Committee discussed the plaque they provided to the Food Safety Branch at the recent Retail Food Seminar in Louisville for adopting the new federal food code. The branch was very appreciative of the Committee for the recognition award.

The Committee reviewed the drafted cash handling and operating procedures. These were updated, revised and approved by the Committee. These have now been placed in the R.S. Procedures Manual.

The Committee discussed R.S. Study Books. The 5th edition of the reference book for Salvato has been discontinued. Roy spoke with a university representative, to see if they can update our materials with the 6th edition book.

Motion to encourage chair Foushee to ask the representative to provide an official proposal for costs to revise our exam to reflect the 6th edition manuals and incorporate the most current manuals/document into our reference materials, by Dan Troutman.

Seconded by Juli Conner.

3 In Favor.

Guy informed the Committee that the Suspension Notices have been issued for R.S. that had not acquired sufficient contact hours or did not pay the required dues.

To Protect and Promote the Public's Health by Ensuring a Sanitary, Safe and Healthy Environment to Live and Prosper



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R.S. November 2009

The Committee reviewed a request for an honorarium from the Kentucky Association of Milk, Food and Environmental Sanitarians (KAMFES). This honorarium is for Emily Bryan, a scheduled presenter at the upcoming association meeting. The request was properly submitted and had all the appropriate background material.

Motion to approve the Honorarium for up to \$636 by Roy Foushee.

Seconded by Juli Conner.

In Favor 3.

The Committee reviewed the distribution of Sanitarians in the respective regions to determine if regional realignment may be needed. Upon review of the areas and respective number of Sanitarians, there is no need of area realignment or revision of director areas at this time.

Guy discussed the progression of "Environmental Health Professionals Week" in Kentucky. The Committee reviewed the draft proclamation and letter to Governor Beshear from CHFS Secretary Miller. The Proclamation and week is proposed for March 2010. This week is designed to be a kick off of Environmental Health awareness across Kentucky. Guy asked each director to plan an event in their area with a LHD, to help raise awareness to our profession.

The Committee reviewed the budget report. The R.S. budget was reviewed and is reviewed at each meeting. The budget was reconciled with the Cabinet to ensure they match and are consistent.

Motion to accept the budget by Dan Troutman.

Seconded by Juli Conner.

The Committee discussed the Pass Fail Ratio for the exam. The pass ratio is improving and now is up to approximately 45% that successfully complete the exam on the first attempt.

The Committee discussed the term limits for Committee members. Guy mentioned that we rotate areas due to length of service, and will need to have an election for the central Kentucky area. The Committee will work on the necessary paperwork for this upcoming central region vacancy.

11-4-09

The Committee reviewed the request for reciprocity from Jessica Isaac for her NEHA credential.

Motion to approve the request for reciprocity by Dan Troutman.

Seconded, Juli Conner.

The Committee reviewed the exam evaluations. There were no specific situations that warranted the Committee action at this time.

The Committee reviewed the R.S. testing dates for 2010.

Guy provided the environmental health marketing video, and the respective environmental health marketing video clips, with the associated university student voting. The committee reviewed the marketing study. More needs to be done with marketing, in order for these to be an effective tool. The Committee reviewed the environmental health marketing promos. The most favorable promo is #2 with the least favorite being #5.

The Committee agreed that we now need a marketing plan to enhance the effectiveness of the tools. The Committee has asked Chris Smith in the public health protection and safety division to be the marketing point. The plan should have the following segments.

1. Use the Chosen Promotional video and Environmental Health Marketing Video
2. Focus on Students (High School-College Entry)
3. Focus on how they can "make a difference" and "help Environmental-Public Health". Focus on available employment, personal satisfaction, freedom of the job.
4. Protocols have been developed. Now we need to market-better inform and educate.
5. Develop a plan
6. Market to LHD's, Schools, TV, Radio, U-Tube, etc...
7. How can Universities Help.

The Committee reviewed the draft news letter. The committee congratulated Mrs. Conner for her good work in developing the news letter from the input provided by the directors. The news letter is to be provided to members this fall.

The Committee reviewed the new applicants that successfully completed the R.S. Exam.

R.J. Beck	Neil Spillman
Kevin Kellner	Kimberly Hall
Cristy Courtney	William Matthew Goetz
Randall Travis	
Jeffrey Nalley	

Motion to approve the new Registered Sanitarians-Environmental Health Specialists, by Juli Conner.
Seconded by Dan Troutman.
In Favor 3.

Next meeting is tentatively set for February 2, 2010 to be held in Frankfort.